

Tulare Kern Funding Area
 Integrated Regional Water Management (IRWM)
 Disadvantaged Community Involvement Program (DACIP)
 Project Advisory Committee (PAC)

June 15, 2018, 9am-12pm
 Location: 130 N. Garden St, Visalia.

**NOTICE TO THE PUBLIC
 PUBLIC COMMENT PERIOD**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the PAC at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for the PAC's consideration. Any person addressing the PAC will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak. At all times, please use the microphone and state your name and address for the record.

AGENDA

Meeting Objectives:

- Affirm PAC recommendations to Tulare County Board of Supervisors on:
 - Needs Assessment Scope, and
 - Final PAC Charter.
- Discuss PAC input on next steps for DAC Engagement and Education Program.

Time	Item	Materials
9:00-9:15am	Welcome, Introductions & Agenda Review <ul style="list-style-type: none"> • Opening Remarks • PAC and Project Team Introductions 	<ul style="list-style-type: none"> • Sign-in Sheet • Agenda
	Public Comment	
9:15-9:45am	Review and Approval of Charter <ul style="list-style-type: none"> • Discuss PAC Charter • Discuss PAC Roster <p><i>PAC Action: Recommendation to County for Approval of Charter</i></p>	<ul style="list-style-type: none"> • Charter • PAC Member List
9:45-10:45am	Finalize and Approve Needs Assessment Scope <ul style="list-style-type: none"> • Overview of Revised Scope • Input Required from PAC • Questions and Answers • Open Discussion • Public Comment 	<ul style="list-style-type: none"> • Proposal Document

Documents related to the items on this Agenda, submitted to the Board after distribution of the Agenda packet, are available for public inspection in the Board of Supervisors Office, 2800 W. Burrel Avenue, Visalia, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website: <https://tularelakebasin.com/alliance/index.cfm/tulare-kern-dac-involvement/>

As a courtesy to those in attendance, please turn off or place in alert mode all cell phones and pagers.

If you require Spanish translation of meeting materials or Spanish interpretation at the meeting, please contact Julieta Martinez, Chief of Staff for the Board of Supervisors at (559) 636-5041 or JMartinez2@co.tulare.ca.us. Translation must be requested at least 48 hours prior to the meeting. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board's Office at (559) 636-5000.

Time	Item	Materials
	<i>PAC Action: Recommendation to County for approval of Needs Assessment Scope</i>	
10:45–11:15am	Overview of DAC Engagement and Education Program Proposal <ul style="list-style-type: none"> • Overview of Revised Scope • Input Required from PAC • Questions and Answers • Open Discussion • Public Comment <i>PAC Action: Recommendation on next steps</i>	DWR Description of activities
11:15–11:30am	Update on Project Schedule and Meeting Framework <ul style="list-style-type: none"> • Overview of Revised Meeting Framework • Questions and Answers • Open Discussion • Public Comment 	
11:30am–12:00pm	Next Steps and Closing	

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Disadvantaged Communities Improvement Program/Project Advisory Committee 2018 Updated Meeting Schedule and Framework

DACIP	Project Advisory Committee
February – April 2018 Execute Agreement with DWR Form Project Advisory Committee (PAC) Plan PAC Kickoff Meeting Distribute Materials	April 2018 Program Kickoff Program Overview Charter Discussion and Finalization DAC Engagement Program and Needs Assessment Discussion
April – July 2018 Prepare Draft Needs Assessment Scope/Proposal Prepare Draft DAC Engagement and Education Program Scope/Proposal Circulate Draft Proposals to PAC for review Conduct interim workshop to review scope/proposal documents, if necessary	May 2018 Discuss components of the Needs Assessment Proposal
	June 2018 Review of Draft Needs Assessment Proposal (recommendation for approval) PAC to provide recommendations to County on final Needs Assessment Scope (accept proposal as is, accept with some modifications, or need to re-write)
July 2018– January 2019 Needs Assessment: <ul style="list-style-type: none"> • Review database structure • Collect data • Coordinate with Agencies regarding data sharing • Prepare Preliminary Needs Assessment DAC Engagement & Education Program: <ul style="list-style-type: none"> • Evaluate present circumstances of DACs in the TKFA (review IRWMPs, outreach to DACs, etc.) • Prepare Present Circumstances and Recommended Actions Report • Conduct DAC EE activities • Assist with Needs Assessment data verification Project Development: <ul style="list-style-type: none"> • Prepare Draft Project Development Guidelines and Criteria for discussion 	July-August 2018 Review of Draft DAC Engagement and Education Program Proposal (recommendation for approval) PAC to provide recommendations to County on final DAC Engagement Scope and Guidelines (accept proposal as is, accept with some modifications, or need to re-write) Needs Assessment Updates
	September-November 2018 Needs Assessment Update Review DAC Engagement, Present Circumstances and Recommended Actions Report PAC to consider recommendations from the Report and make a recommendation to the County of activities to be conducted under the DAC Engagement and Education (EE) Program
	January 2019 Review Preliminary Needs Assessment PAC to provide recommendations to the County to accept Preliminary Needs Assessment Discuss Project Development Guidelines and Criteria Review draft Project Development Guidelines and Criteria PAC to recommend acceptance of Project Development Guidelines and Criteria

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DACIP	Project Advisory Committee
	Determine approach to solicit projects (may vary by IRWM; all must meet defined criteria)
January – March 2019 Continue work on DAC EE and Needs Assessment	March 2019 Review projects recommended by each IRWM PAC to provide recommendations to the County for selected Projects Discuss consultant identification and/or selection for Projects
April - December 2019 Continue work on DAC EE and Needs Assessment Conduct Project Development Activities	June 2019 TBD Project updates September 2019 TBD Project updates December 2019 TBD Project updates
January – March 2020 Finalize DAC EE Program Efforts and Prepare Final Deliverables Continue work on Needs Assessment Continue Project Development Activities Work on drafting Final Report	March 2020 Review DAC Engagement and Education Program Deliverables PAC to provide recommendations to the County to accept DAC Engagement and Education Program Deliverables
April - June 2020 Prepare Final Needs Assessment Continue Project Development Activities Continue Drafting Final Report	June 2020 Review Final Needs Assessment PAC to provide recommendations to the County to accept Final Needs Assessment
July - August 2020 Finalize Project Development Activities and prepare summary reports Continue Drafting Final Report	September 2020 Review Project Development deliverables PAC to provide recommendations to the County to accept the final deliverables for the Project Development
September 2020 – January 2021 Complete Final Report	January 2021 Review Final Report

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DACIP	Project Advisory Committee
Project Closeout Activities	PAC to provide recommendation to the County to accept Final Report and submit to DWR Project Closeout

Note: Dates presented are approximate and may change throughout the project.

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