

## Memo

**To:** Tulare Kern Funding Area Disadvantaged Community Involvement Program  
**From:** GEI Consultants, Inc.  
**Subject:** TKFA DACIP Project Development – Lost Hills Utility District Well No. 3  
**Date:** September 9, 2020

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This project completion memo has been drafted by GEI Consultants, Inc. (GEI) for the *Lost Hills Utility District Well No. 3*. Funding of \$15,000 was allocated through the Tulare Kern Funding Area Disadvantaged Community Involvement Program (TKFA DACIP) for the completion of a grant application under the Proposition 1 IRWM Implementation Grant (Prop 1) and for effort toward entering an agreement with the Department of Water Resources (DWR). This memo includes the following:

- Description of project;
- Project Development Grant Amount;
- Stakeholder Summary;
- Project Deliverables;
- Challenges Encountered;
- Recommended next steps for the project;
- Agency Review; and,
- Certification.

### Description of Project

Lost Hills Utility District (LHUD) is preparing to construct an 800 gallon per minute (gpm) well to address the source capacity reliability for their system. Currently, the district has two aging wells that supply drinking water to its customers. This project is to construct a new well, which will operate in lead position and improves reliability for the water system to meet maximum day demand. Benefits to the Community of Lost Hills are replacing aging infrastructure and increasing supply capacity. At the request of the Poso Creek IRWM, Project Development funding was pursued by GEI on behalf of LHUD through the TKFA DACIP for the purpose on completing an application for the Proposition 1 Round 1 IRWM Implementation funding. A complete application was submitted to DWR on September 6, 2019. In April 2020, LHUD's project received final award notice from DWR for approximately \$1.2 million for implementation.

### Project Development Grant Amount: \$15,000

A fund expenditure summary is provided in Table 1 below. The total cost reflects the grant funding spent to date. Funding expenditure summary is broken down to one task that includes the Prop 1 grant application and agreement effort.

**Table 1. Funding Expenditure Summary**

<b>Task Name</b>	<b>Task Description</b>	<b>Total Cost</b>
Grant Application and Agreement Effort	Completion of the Prop 1 Round 1 IRWM Implementation Grant Application and coordination with DWR to enter into a final grant agreement.	\$15,000
<b>Project Total</b>		<b>\$15,000</b>

**Stakeholder Summary**

Lost Hills is classified as a severely disadvantaged community (SDAC). Water system customers – community residents – are the direct beneficiaries of this project. Throughout the application and agreement effort with DWR, LHUD and its board members have been actively involved. Updates on the application and project development were provided at monthly board meetings to keep the residents apprised on funding status.

**Project Deliverables**

Project deliverables included a completed grant application under Prop 1. The initial application was submitted in September 2019 by the Poso Creek IRWM. Effort since application submittal focused on responding to DWR and updating the project work plan, budget, and schedule per DWR’s request, as well as compiling and submitting other requested documentation.

**Challenges Encountered**

No challenges were encountered throughout the process of this project. The Prop 1 grant application was submitted on September 6, 2019 and the project was fully awarded in April 2020. Final agreement with DWR is expected to be signed at the end of 2020.

**Recommended Next Steps for the Project**

GEI will continue supporting LHUD until DWR enters into a grant agreement with the Grantee, North Kern Water Storage District on behalf of the Posos Creek IRWM. Construction for project implementation is expected to begin in October 2020.

**Agency Review:**

LHUD and supporting consultants were engaged throughout the application process and initial efforts to enter into an agreement with DWR. Project related documents were reviewed by all involved parties and feedback was incorporated before application submittal. GEI continues to coordinate between DWR and LHUD to enter into a grant agreement for project implementation. Documents requested by DWR are completed by GEI and reviewed by LHUD prior to submittal to DWR.

**Certification**

The undersigned hereby certify that the project was completed with deliverables meeting the intent of the approved project development funding.



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Sam Schaefer, PE  
Senior Engineer  
GEI Consultants, Inc.

September 9, 2020

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Date



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Ana Chavez  
General Manager  
Lost Hills Utility District

9/9/2020

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Date